

Representative Office of China Southern Power Grid Yunnan International Co., LTD. (hereinafter referred to as RO-YNIC) invites you to participate in the quotation and negotiations procurement for its Car Rental Service Procurement. The Procurement information is as follows:

A. Term of rental: From January 2023 to January 2025 (Totally 24 months);

B. Car Requirement:

Quantity	One car
Seats Quantity	7 Seats or less
Manufacturing Data	Not more than 10 years from the date of quotation

C. Other Services:

- The Supplier is responsible for purchasing car insurance for the said vehicle in accordance with relevant Cambodian laws and regulations. Such said insurance should cover third party liability, passenger liability, own damage, theft and SRCC, etc.
- The Supplier is responsible for the expense of normal car maintenance .
- The Supplier is responsible to offer one fixed driver to drive the car for Buyers. (not less than 8 hours per working day).

D. Price limitation: 1600 US dollars for each month(including car and VAT or other related tax), total for 38400 US dollars for 24 months.

E. Other Expense

- The fuel expense will be bore by the Buyer.
- The driver's food and accommodation for business trip outside of Phnom Penh will be bore by the Buyer.
- Overtime wages for drivers shall be paid by the Buyer.

F. Supplier Qualification Requirements:

Independent legal entity and registered in the Kingdom of Cambodia with a legally valid certificate of incorporation. Certificate of incorporation and patent of tax should attached one copy with company stamped.

G. The Supplier who get highest score will be selected as the dealer. In the condition of suppliers get same score, the lower price supplier will be the dealer. In the same

condition, the supplier quota with off-road vehicle (include SUV) will be selected as the dealer.

H. The procurement documents can be obtained via:

- Send E-mail to the contact person to ask for procurement document from 9:00 am to 05:00 pm during 28th Oct - 3rd Nov. 2022.
- Get hardcopy document from the RO-YNIC office from 9:00 am to 05:00 pm during 28th Oct - 3rd Nov. 2022.

I. Quotation Submission

The suppliers are invited to submit Quotation Letter addressing each of the critical selection criteria to the person listed from Phnom Penh local time 9:30am-14:30 pm on 4<sup>th</sup> Nov. 2022 at the office of RO-YNIC. All quotation must submit with one hard copy and one soft copy. Soft copy have to submit during negation. first quotation must be sealed or the buyer has right to reject it.

J. Participate in negotiations

All the supplier who submitted the quotation letter are invited to participate in the competitive negotiation with RO-YNIC at 15:00pm on 4th Nov. 2022. All the supplier can submit the second round quotation as the final quotation (according to each supplier) during the negotiation. If the supplier refuse to submit the second round quotation, the first round quotation shall be regard as the final quotation. All the requirement of the second round quotation will be the same as the first round quotation. For the supplier who didn't participate the negotiations, it will be regarded as drop out the car rental process.

K. Contact Information

Recipient	Contact	Address
	+855 315553765	Representative office of China Southern Power Grid Yunnan International Co., Ltd
Ms. Jiang Li	+855 017412906	21A, Canada Tower, #315, Ang Doung Street, Wat Phnom, Doun Penh, Phnom Penh, Cambodia.
Mr. Zhou Yu	+86 15288254896	
	2516294474@qq.com	

**Your quotation shall be highly appreciated.**

**Representative Office of China Southern Power Grid Yunnan International Co., Ltd.**

Representative Office of China Southern Power Grid Yunnan International Co., LTD. (hereinafter referred to as RO-YNIC) invites you to participate in the quotation for its **work permit application & accounting and tax service** procurement. The procurement information as follows:

A. Term of service: Fiscal Year of 2023 and 2024 (Totally 24 months)

B. Scope of procurement:

No.	Detail Description
1	<p><b>Work Permit application service</b></p> <ol style="list-style-type: none"> <li>Quota application for fiscal year 2024 and 2025. (4 foreigner employee)</li> <li>Renewal of 4 foreign worker permit for fiscal year 2023 and 2024. (Charged by the incurred amount of foreign worker)</li> <li>Reimbursement of 4 foreigner tax for fiscal year 2023 and 2024. (Charged by the incurred amount of foreign worker evidenced by the receipt or tax invoice of government)</li> <li>Application for staff Movement in &amp; out when needed. (Charged by the incurred mount of foreign worker )</li> <li>Government Coordination when needed.</li> </ol>
2	<p><b>Accounting and tax service</b></p> <ol style="list-style-type: none"> <li>Monthly bookkeeping &amp; accounting service. (Less than 20 transaction monthly).</li> <li>Monthly tax compliance service.</li> <li>Yearly Annual tax on income filing.</li> <li>2023 and 2024 Annual patent tax renewal.</li> <li>2023 and 2024 Declaration of commercial enterprise.</li> <li>2023 and 2024 fulfilling accounting and auditing regulator's (ACAR's) requirement.</li> <li>Government Coordination when needed.</li> </ol>
3	<p>The out of pocket expense charged by government shall be reimbursed by the Buyer according to the actual amount. (Evidenced by the receipt or tax invoice of government).</p>

C. Supplier Qualification Requirements:

General Qualification Requirements: Independent legal entity and registered in the Kingdom of Cambodia with a legally valid certificate of incorporation ,Such information should be publicly available in open database ( <https://opencorporates.com/>).

Special Qualification Requirements:Registered member in the Kampuchea Institute of Certified Public Accountants and Auditors . Such information should be publicly available at the website (<https://www.kicpaa.org/>)

D. The Supplier with the lowest quotation of the total price (exclude the out of pocket money charged by the government and fees for Application of staff Movement in & out when needed) will be selected as the dealer.

E. The procurement documents can be obtained via:

- Send E-mail to the contact person to ask for procurement document from 9:00 am to 05:00 pm during 28th Oct - 3rd Nov. 2022.
- Get hardcopy document from the RO-YNIC office from 9:00 am to 05:00 pm during 28th Oct - 3rd Nov. 2022.

G. Quotation Submission

The suppliers are invited to submit Quotation Letter addressing each of the critical selection criteria to the person listed from Phnom Penh local time at 08:30 am-10:30am on 4<sup>th</sup> Nov. 2022 at the office of RO-YNIC. Each quotation must be sealed or the buyer has right to reject it.

H. Contact Information

Recipient	Contact	Address
Ms. Jiang Li	+855 315553765	Representative office of China Southern Power Grid Yunnan International Co., Ltd
Mr. Zhou Yu	+855 017412906	21A, Canada Tower, #315, Ang Doung Street, Wat Phnom, Doun Penh, Phnom Penh, Cambodia.
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**Your quotation shall be highly appreciated.**

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